

## **Guidelines for Scheduling**

### **Dual Enrollment and Early College Opportunities**

#### ***Dual College Enrollment and Concurrent College Enrollment for High School Students***

#### **A joint program between Calvert County Public Schools and College of Southern Maryland**

Dual/Concurrent college enrollment for high school students is a program that offers certain Calvert County high school students the ability to earn college credits while still in high school. Students will find the College of Southern Maryland, Prince Frederick campus the most accessible and convenient campus, but they may choose to take classes from any of the four campuses of the College of Southern Maryland. While the college tries to schedule classes that appeal to dual/concurrent enrollment students in the afternoon; students may take approved classes at any time that fits their schedule. Schedule information (the days and times classes are offered) may be accessed on the CSM dual enrollment website at <https://www.csmd.edu/apply-register/credit/high-school/dual-enrollment>

#### **Enrollment Procedures for dual and concurrent enrollment:**

- ✓ Contact your high school counselor to verify that you meet the requirements for dual or concurrent enrollment.
- ✓ Apply for admission to the college online at the link below. (There is no fee for application.)
- ✓ Demonstrate college level placement (for CSM campus-based classes only). See website below.
- ✓ Complete the Dual Enrollment Recommendation Form online.
- ✓ Once an admissions decision is made, make an appointment with an enrollment advisor to register for your class(es). Call: 443-550-6000 and ask for a dual/concurrent enrollment advisor. Review information with your high school counselor to ensure you are signed up for appropriate courses.

Website for applying to CSM: <https://www.csmd.edu/apply-register/credit/steps-to-enroll-credit-courses/highschool-student-admissions/dual-enrollment-student-admissions/>

#### **DUAL ENROLLMENT OPPORTUNITIES**

A student is considered enrolled in a **dual enrolled course** at CSM if he or she is earning both high school credit and community college credit for that course. Tuition and fees for dual enrollment students are paid by CCPS. In some instances, students may take courses for both high school and college credit while remaining on the high school campus. In other cases, students may take a course at any CSM campus.

#### **On a CCPS campus**

Successful completion of selected courses taught at a CCPS high school may result in a student receiving college credits from CSM. Students who choose this option will take the course at one of CCPS's high schools, register in a CSM section of the course when the CSM enrollment advisor visits, and receive CSM credits as if they were taking the course at one of their campuses. Students who take advantage of this opportunity do not have to attend classes on a CSM campus. They receive all of their instruction within their high school.

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- Students who successfully complete Honors Pre-Calculus, or Accelerated Algebra with Pre-Calculus at one of our high schools are given the opportunity to enroll with CSM into a section of MTH 1150 Precalculus Algebra and Trigonometry and receive four (4) college credits.
- Students who successfully complete Calculus 3 at one of our high schools are given the opportunity to enroll with CSM into a section of MTH 2200 Calculus III and receive four (4) college credits.
- Students who successfully complete Honors Composition and Rhetoric at one of our high schools are given the opportunity to enroll with CSM into a section of ENG 1010 Composition and Rhetoric and receive three (3) college credits.
- Students who successfully complete Honors Composition and Literature at one of our high schools are given the opportunity to enroll with CSM into a section of ENG 1020 Composition and Literature and receive three (3) college credits.
- Students who successfully complete the full Project Lead the Way Biomedical program (four courses) with an 80% average for all four required courses and no more than one grade of “C” across all four courses are eligible to enroll with CSM into BIO-1040 Introduction to Human Anatomy & and BIO-1040L Physiology with Lab and receive four (4) college credits.
- Students who successfully complete Level I and Level II of Interactive Media Production are eligible to enroll in Digital Media Production 1010 and receive three (3) college credits.
- Students who are enrolled in the Academy of Health Professions Program and who successfully complete the Physical Rehabilitation pathway course are eligible to enroll in WFS 2000 (Kinesiology) and receive three (3) college credits.
- Students who enroll in a Criminal Justice course will be given the opportunity to register for Dual Enrollment with CSM. Students who choose this option will earn college credits for successful completion of this course.

A list of courses for dual enrollment is available on our website at <https://www.calvertnet.k12.md.us/departments/instruction/programs/dual-enrollment-program>.

### **CONCURRENT ENROLLMENT**

A student is considered **concurrently enrolled** if he or she is earning community college credit for a course taken at CSM which is not offered through CCPS and simultaneously earning high school credit for courses taken at his or her high school. These college courses do not satisfy high school graduation requirements.

### **College Requirements**

- Must have completed 10th grade and be at least 16 years old\*.
- Earned a cumulative high school grade point average of at least 2.5.
- Must complete placement tests in English, Reading, and/or Mathematics (if taking a math course).
- Students must receive a score which falls within the “college level range” as determined by CSM. **(CSM only allows placement tests to be taken once)**

\*In rare cases, younger students may qualify for dual or concurrent enrollment. Speak to your school counselor for additional information.

**The deadline for application to the dual/concurrent enrollment program for spring**

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is December 15. The deadline for application to the dual/concurrent enrollment program for fall is July 15. Requests made after these dates will be considered on a case by case basis by CCPS.

### **Benefits:**

- Earn college credits while still in high school.
- Experience college while still living at home.
- Dual enrollment students do not have to pay for their tuition or fees. These costs are covered by CCPS.
- Expand course options once high school requirements have been completed.
- Transfer credits to other colleges and universities (plan course choices with a college advisor).
- Demonstrate on college admissions applications that you can succeed in college-level work.
- Explore personal interests that might not be available in high school.
- Get involved with college and community activities (service learning – must be preapproved, volunteerism and co-curricular activities).
- Save money and time.

### **EARLY COLLEGE**

Calvert County Public Schools (CCPS) and The College of Southern Maryland (CSM) have partnered to bring CCPS high school students and their families the CSM Early College Program. Open to rising seniors, this tuition-free program is an opportunity to experience being a full-time college student, save money, and earn a full year's worth of college credits. Students will take college classes on the CSM Prince Frederick Campus during their senior year, while simultaneously fulfilling their high school graduation requirements. Students will earn their high school diploma while also earning a General Studies Transfer Certificate at CSM. This program is open to rising seniors from CCPS high schools for the 2024-2025 academic year. Please speak to your school counselor for more information about Early College.

## **Online Learning Program**

Students from all four high schools will be able to participate in the Online Learning Program. Each student enrolled in the Online Learning Program will be assigned a mentor.

Students will be able to access course materials from any computer with internet access and may have a class period in their schedule allowing time for online coursework. Courses in the Online Learning Program run either 100% asynchronous or a blend of synchronous and asynchronous instruction. Taking a course through the Online Learning Program will provide students with scheduling flexibility while giving them an opportunity to collaborate with students across the county and have access to unique courses that might not be available at their home school.

Depending on student requests as of May, the following courses may be available for students to take online: